**Senate Advisory Committee on Academic Policy (SACAP)**

**Update for Academic Senate Executive Committee**

**Monday March 15, 2021**

Policy Issues – 2020-21 Academic Year

**Library Subscriptions for Scholarly Publications**

This issue continued into the 2020-2021 academic year with Harriet Hopf and Richard Preiss providing an update on the status of the task force formed, at the request of Dan Reed, SVP, to address issues around Library subscriptions for scholarly publications.

* As part of the discussion the committee provided some ideas on potential additional funding streams to support library acquisitions. The task force planned to reach out to students, staff and faculty through town hall meetings to learn more about the issue and develop recommendations on next steps.
* SACAP members were to be updated when the task force has completed its work and VPAA Reed has a report.

**Thesis Office Process and Deadlines**

This issue was also a continuation of previous SACAP Committee work. Committee member Julie Barkmeier-Kraemer provided the committee with a summary of the issue as introduced last year. Concerns were raised regarding the scope of work of thesis editors and the timeframes for manuscript submissions and approvals. Last year’s committee received a small portion of the data requested from the Thesis Office and it was decided that the committee should continue pursuing the issue.

* A four person sub-committee (Julie Barkmeier-Kraemer, Joy Pierce, Devon Cantwell, Mary Beth Vogel-Ferguson) was formed to further explore the issue.
* The sub-committee met and created an action plan which was subsequently approved by the SACAP Committee.

**Step 1**: Send an email to Dean Kieda and the Thesis Office requesting specific data to help the committee better understand the work of the Thesis Office.

**Action:** This email was created, vetted through the SACAP committee and sent.

**Follow-up:** Dean Kieda and Thesis Office staff provided updated information and feedback on changes that had been made in the time since the previous meeting. Much of the changes were COVID-19 related.

**Step 2:** Create a survey of graduate program administrators and students relative to thesis document submission requirements and personal experiences.

**Action:** The survey was created by the sub-committee and a draft sent to full SACAP Committee as well as Dean Kieda for review and further input.

**Follow-up:** Dean Kieda and Thesis Office staff met with the sub-committee to discuss additions to the survey that the Dean and staff believe would help inform the work of the Thesis Office. The sub-committee was appreciative of the opportunity to work collaboratively in this effort.

The survey is in the process of being reviewed by the full SACAP Committee and will be finalized at the March 18th SACAP meeting (to which Dean Kieda and staff are invited). The surveys will then be sent to all appropriate graduate advisors and graduate students by the end of March to ensure adequate time to receive results prior to the end of the semester.

**SACAP Members for 2020 - 2021**

Mohammad Mirfakhrai Libraries

Julie Barkmeier-Kraemer Medicine

Robin Craig Law

Sushma Saraf Science

Anna Foulks ASUU

Devon Cantwell Social and Behavioral Science

Inas Sheikh ASUU

Kent Udell Engineering

Joy Pierce Humanities

Melissa Bernstein Libraries

Allyson Mower Libraries

Mary Beth Vogel-FergusonSocial Work

Randy Dryer (ex-officio) Law

* Purpose of SACAP: The Senate Advisory Committee on Academic Policy (SACAP) considers any matter relating to academic policy broadly defined, including matters relating to academic activities to teaching and research, the University libraries (formerly a function of the Senate Advisory Committee on Libraries), and salaries and benefits of faculty and other academic personnel (formerly a function of the Senate Advisory Committee on Salaries and Benefits). It may consider any relevant matter which may be suggested by members of the Committee, members of the faculty, administrative officers, or students. The Senate Executive Committee, or the Senate, may refer to this committee any question or consideration of any proposal regarding academic policy which is not otherwise assigned to another committee of the Senate, or which may benefit from study by this committee as well as another committee. Upon its selection of a subject for study, the Committee shall notify all interested agencies within the University, including standing committees, and invite their cooperation. For matters related to the University Libraries, consultation shall include the Libraries administrators, and for matters related to academic personnel salaries and benefits consultation shall include human resources administrators. At least once each academic year, the Committee shall submit a written report of its studies and recommendations, if any, to the Senate.
* Governing Document: <https://regulations.utah.edu/academics/6-002.php>