

# Academic Senate Orientation 2023-2024

Shanti Deemyad, Senate President
Harriet Hopf, Senate President – Elect
Sonia Salari, Past President
Paul Mogren, Senate Parliamentarian
Allyson Mower, Senate Policy Liaison
Jane Laird, Senate Secretary
Mike Braak, Senate Operations Coordinator



# Agenda

- Welcome and Introductions (Shanti Deemyad, 5 min)
- History of the Senate (Allyson Mower & Paul Mogren, 10 min)
- Shared Governance (Shanti Deemyad, 5 min)
- Regulations & Policy (Allyson Hicks 5 min)
- Senate Committees (Shanti Deemyad, 5 min)
- Process of the Senate + Q&A (Shanti Deemyad, 15 min)
- Mtg. Procedures for AY 23-24 (Shanti Deemyad, 5 min)





## Welcome & Introductions

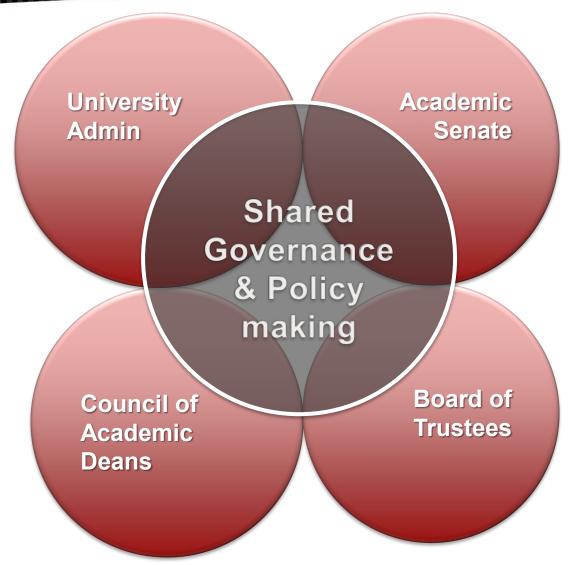
- Academic Senate not a Faculty Senate reminder
- Important part of process, not the final say in matters
- First full Senate Meeting Aug 28<sup>th</sup> Visit Website



**Senate Past President Meeting Summer 2023** 









# The Academic Senate is a pillar of shared governance

Shared governance Shared responsibility, accountability and partnership

- Listen
- Inform
- · Be the voice of our constituents



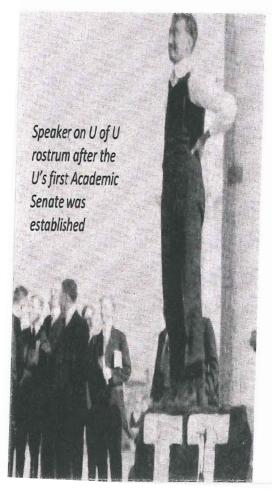
## History of the Senate

- When Rights Clash: Origins of the University of Utah Academic Senate, 2014
  - By Allyson Mower & Paul Mogren (Marriott Library)
  - How the U came to have an Academic Senate
  - Guide to U of U's modern shared governance system. <a href="https://whenrightsclash.lib.utah.edu/">https://whenrightsclash.lib.utah.edu/</a>



## **History of Senate**

- When Rights Clash:
- 100 Years Event
  - **1914 2014.**



# THE ACADEMIC SENATE LEADERSHIP INVITES YOU

TO COMMEMORATE

# 100 Years of Shared Governance

at the University of Utah

Thursday, October 23, 2014 Union Ballroom 4 pm to 6 pm



## History of The University of Utah & Senate

- "University of the State of Deseret" (1849-1892)
  - Deservet General Assembly Ordinance 1849
  - Chancellor, 12 "Regents" approved by DG-Assembly
  - "Board of Regents/ Regency" powers as "Trustees":
    - employ "professors & teachers"
    - make bylaws
    - approve transactions
       – stock library
    - establish branches throughout State of Deseret (higher & public ed) ??
- Next= 1849 Ordinance, first Annual Catalogue 1868-69



AN ORDINANCE incorporating the University of the State of Desert.

Sec. 1. Be it ordained by the General Assembly of the State of Deseret: That a University is hereby instituted and incorporated, located at Great Salt Lake City, by the name and title of the University of the State of Deseret.

Sec. 2. The powers of the University shall be vested in a Chancellor and twelve Regents; the number of which Regents may be increased when necessary, who shall be chosen by the joint vote of both Houses of the General Assembly, and shall hold their office for the term of four years; and until their successors are qualified.

Sec. 3. The Chancellor shall be the chief executive officer of the University, and chairman of the Board of Regents.

Sec. 4. The Chancellor and Board of Regents are a body corporate, to sue and be sued; to act as Trustees of the University, to transact, or cause to be transacted, all business needful to the prosperity of the University in advancing all useful and fine arts and sciences; to select and procure lands; erect and purchase buildings; solicit donations; send agents abroad; receive subscriptions; purchase books, maps, charts, and all apparatus necessary for the most liberal endowment of any library, and scientific institution; employ professors and teachers; make by-laws, establish branches of the University throughout the State; and do all other things that fathers and guardians of the Institution ought to do.

Sec. 5. The Chancellor and Regents may appoint a Secretary, and define his duties.



#### FIRST ANNUAL CATALOGUE

OF THE

# PHicers and Students

IN THE

UNIVERSITY OF DESERET.

FOR THE

ACADEMICAL YEAR 1868-9.

PRINTED AT THE DESCRET NEWS OFFICE, SALT LAKE CITY: 1869.

#### Chancellor and Board of Rege

CHANCELLOR.

DANIEL H. WELLS.

#### BOARD OF REGENTS.

ISAAC GROO.
JOSEPH A. YOUNG.
ROBERT L. CAMPBELL.
HENRY I. DOREMUS.
SAMUEL W. RICHARDS.
GEORGE Q. CANNON.
GEORGE J. TAYLOR.
BRIGHAM YOUNG, JUN.
DAVID O. CALDER.
HENRY W. NAISBITT.
GEORGE REYNOLDS.
DAVID McKENZIE.

#### FACULTY.

JOHN R. PARK, M.D., PRESIDENT, AND PROFESSOR OF NATURAL HISTORY AND CHEMISTRY.

ORSON PRATT, Sen., A.M.,
PROFESSOR OF MATHEMATICS, ASTRONOMY AND MORAL SCIENCE.

BERNHARD H. BERGMAN, A.M.,
PROFESSOR OF ANCIENT AND MODERN LANGUAGES AND
LITERATURE.

WILLIAM RIESS, Ph. D.,
PROFESSOR OF ANALYTICAL CHEMISTRY AND METALLURGY.

LOUIS F. MONCH,
PROFESSOR OF GERMAN, DRAWING AND PENMANSHIP.

HARMAL PRATT,
PROFESSOR OF INSTRUMENTAL MUSIC.

W. D. JOHNSON, ASST. INSTRUCTOR IN COMMERCIAL DEPARTMENT.

JOSEPH L. RAWLINS,
ASST. INSTRUCTOR IN PREPARATORY DEPARTMENT AND
MATHEMATICS.

VOLNEY KING, INSTRUCTOR IN TELEGRAPHY.

M. H. HARDY, INSTRUCTOR IN PHONOGRAPHY.

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#### History of The University of Utah & Senate

Faculty Governance Timeline (U-Deseret & early UU)

- 1850: First faculty hired by & "at will" of Regency
- 1885: President organizes Faculty to help govern
- 1890: Regency allows President to "select & recommend" faculty. Faculty draft bylaws.
- 1892: Rename "U of Utah" (in Utah Territory)
- 1893: Faculty ranks, & right to petition on firings
- 1907: Regency bans outside faculty employment
- 1910: President bans professors from political office
- 1913: Faculty petition to establish tenure

Next --- firings & resignations >> national news - AAUP !!



#### History of The University of Utah & Senate

Faculty Governance Timeline (early UU)

- 1915: President fires 4 professors, 14 resign in protest
- National news New AAUP's 1915 Inquiry
  - Aftermath:
    - Regents create Faculty Relations Committee; Faculty create Administrative Council (precursor to Faculty Senate) & first Appointments Committee
    - 1916: Tenure codified
    - Faculty add student ASUU rep ex officio Administrative Council

Next --- AAUP Report 1915, Faculty Relations Committee Roster

THE AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS

#### REPORT

OF THE

#### COMMITTEE OF INQUIRY

ON CONDITIONS AT THE

UNIVERSITY OF UTAH

JULY, 1915

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#### 10 AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS

spoken in a depreciatory way about the University before his classes, and that he has also spoken in a very uncomplimentary way about the administration.

The four following acts are therefore regarded by President Kingsbury as among the proper grounds for public charges, followed by dismissal: (a) "speaking in a very uncomplimentary way about the administration;" (b) "speaking very disrespectfully of the Chairman of the Board of Regents;" (c) "speaking in a depreciatory way of the University before classes;" (d) "working against the administration." The last mentioned charge appears to the Committee to be of a greater significance than the first three, and is dealt with separately below, under the head of "Truth of Principal Charge." With regard to the other three charges, the Committee has attempted to ascertain more precisely the nature and occasions of the expressions used by Messrs. Wise and Knowlton, which are set down by the President as reasons for dismissing these professors.

(a) President Kingsbury was asked to inform the Committee as to the nature of Mr. Wise's uncomplimentary references to the University administration, and to state whether these references were made in private conversation or on a public occasion. Dr. Kingsbury replies that the expressions complained of were "statements as to the unfitness of the President for his position;" and that "it is not claimed that the uncomplimentary references were made in public, but they were made freely and without reserve." Mr. Wise, however, states that he never categorically declared Dr. Kingsbury to be unfit for his position, though he has in private talk made criticisms of the President and of several of his official acts and policies. "In departmental matters," Mr. Wise writes, "I have frequently differed from Dr. Kingsbury. I have opposed the policy which regulated the number of teachers by the plans of the President of the University and not by the number of students to be helped. Another 'policy' I have fought is that of keeping Germanics and Romance in one departrienz." Mr. Wise adds that once, in reply to a question

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#### BOARD OF REGENTS.

WILLIAM W. RITER, Salt Lake City, term expires 1919.
WALDEMAR VAN COTT, Salt Lake City, term expires 1919.
Anthon H. Lund, Salt Lake City, term expires 1919.
Joseph T. Kingsbury, Salt Lake City, member ex officio.
RICHARD W. YOUNG, Salt Lake City, term expires 1917.
WILLIAM N. WILLIAMS, Salt Lake City, term expires 1917.
MRS. BELLE ANDERSON GEMMELL, Salt Lake City, term expires 1919.
WILLIAM W. ARMSTRONG, Salt Lake City, term expires 1919.
GEORGE W. MIDDLETON, Salt Lake City, term expires 1917.
HENRY H. ROLAPP, Salt Lake City, term expires 1919.
DAVID MATTSON, Salt Lake City, member ex officio.
GEORGE C. WHITMORE, Nephi, term expires 1917.
ERNEST BAMBERGER, Salt Lake City, term expires 1917.
NATHAN T. PORTER, Centerville, term expires 1917.

#### OFFICERS OF THE BOARD.

Chairman,
William W. Riter.
Secretary,
David R. Allen.
Treasurer,
Edgar S. Hills.

#### COMMITTEES OF THE BOARD.

#### Executive Committee:

RICHARD W. YOUNG, Chairman.
WALDEMAR VAN COTT WILLIAM W. ARMSTRONG
WILLIAM N. WILLIAMS ERNEST BAMBERGER

#### Faculty Relations Committee:

WALDEMAR VAN COTT, Chairman.
RICHARD W. YOUNG WILLIAM W. ARMSTRONG
WILLIAM N. WILLIAMS NATHAN T. PORTER

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#### History of The University of Utah & Senate

Faculty Governance Timeline (post-WWII U of U to present)

- 1947: Faculty Council replaces Administrative Council
- 1968: Faculty Council voting rights of research faculty, & students
- 1970: University Senate replaces Faculty Council. New college council system. Statewide= new USHE & Regents. UU Governance structure = State-wide Board of Regents, UU Institutional Council/Board of Trustees.
- 1987: Academic Senate replaces U- Senate. Chair= Provost/VP-AA
- 1990-1994: Senate leader changes from Provost/VP to appointed & then elected faculty member, Chair re-titled to "Senate President"
- 2014-2016: Career-line faculty voting members Senate & Committees,
   & Presidency (joining Tenure-line, including Library Faculty). Staff & Academic Advisor reps as ex officio.

Next - Overview of Modern Senate, Committees, Process



## Next:

- Broad Overview of the Senate in Utah's Shared Governance System
- Types of Regulations & Role of Senate
- Senate Committees
- Process of the Senate + Q&A



#### **Shared Governance**

Faculty Rights & Responsibilities in University Governance

- Authority to legislate on matters of education policy
- Right to participate in decisions relating to the general academic operations of the University (including budget decisions and administrative appointments)
- Right to a meaningful role in the governance of the University of Utah.



#### "Academic Governance" Policy 6-001

#### **Academic Decision-making Structures**

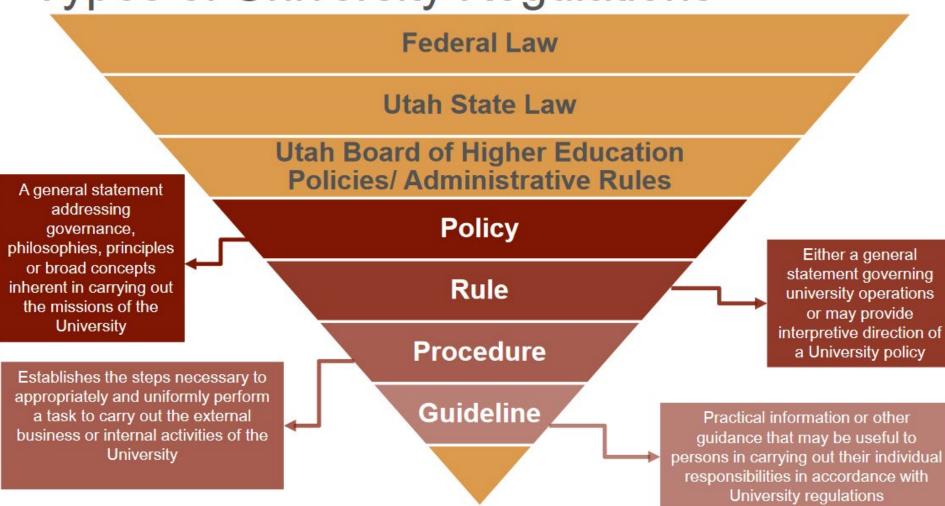
(parallel roles of faculty, student bodies, and administrative officers)

- Department or "academic unit": Faculty & Committees (department chair)
- College Council & Committees: elected faculty & student Senators (college dean)
- University-wide Committees (administrators as ex officio members)
- Undergraduate & Graduate Councils (CAD-Council of Academic Deans)
- Academic Senate, Senate Executive Committee (SEC or EC) & Senate Officers (UofU President, SVPs, AVPs are members)
- UofU Trustees, UCFSL, USHE Board of Regents





# Types of University Regulations





#### Role of Academic Senate

**Policy** that directly or significantly affects the carrying out of the University's academic missions

**Policy** that does not directly or significantly affect the carrying out of the University's academic missions

Rule that directly or significantly affects the carrying out of the University's academic missions

Rule that does not directly or significantly affect the carrying out of the University's academic missions

Presented
to
Academic
Senate
Executive
Committee
for
assignment
to full
Academic
Senate

Assigned to Debate Calendar, requires full Senate Approval

Assigned to Information Calendar, does not required full senate approval

Assigned to Debate
Calendar or Information
Calendar, as determined
by Executive Committee

Not assigned to full Academic Senate



## **Academic Senate and Committees**

**Policy 6-002** 

#### **Senate Composition**

- Voting Members (elected by constituents):
  - 104 faculty: 19 Career-Line, & 85 Tenure-Line proportionally representing & elected by respective colleges / areas.
  - 20 students, one per college/area (18), ASUU Pres, ASUU Appointee
  - 2 deans elected by academic deans

#### Senate Officers

- President, President-Elect, Past-President (elected)
- Parliamentarian, Policy Liaison (appointed)
- Senate Secretary (staff)





# **Academic Senate and Committees**

**Policy 6-002** 

#### **Senate Composition Continued**

- Ex officio positions non-voting, but right to attend, motion & discuss
  - University President
  - SVPs and AVPs: Academic Affairs, Health Sciences
  - Academic Deans (except 2 elected <u>voting</u> deans)
  - Academic Advisor representative
  - UofU Staff Council (UUSC) representative



# Senate Responsibilities Policy 6-002

- "Act for the UU faculty in all matters of educational policy, including requirements for admissions, degrees, diplomas, certificates, & curricular matters involving relations between colleges or departments."
- "receive & consider reports from all faculty committees, councils, departments, divisions, administrative officers, schools, colleges, faculties & libraries.... & take appropriate action thereon within the scope of this authority."



# Senate Responsibilities

Continued

- Consider matters of professional interest & faculty welfare & make recommendations to U-President and other administrative officers
- Propose to Board of Trustees amendments or additions to University Regulations
- Receive notice of proposed faculty appointments & promotions, & resignations (object & investigate?)
- Advice on any matter referred by U-President



#### **Senate Committees**

# Standing Senate Committees Policy 6-002

Faculty members are nominated by SPEC or SEC and elected annually by the Senate. Any students are appointed by ASUU. Any staff are appointed UUSC. Administration members are ex officio members

- Senate Executive Committee SEC (Chair is the Senate President)
- Others. (Chairs appointed by Sen. Pres. then ratified by SEC & the committee.
- Sen. Personnel and Elections Committee SPEC
- Sen. Committee on Academic Freedom and Faculty Rights
- Sen. Consolidated Hearing Committee (hearing panels)



## **Senate Committees:**

# Standing Committees Continued Policy 6-002

- Senate Advisory Committee <u>Academic Policy</u> SACAP
   {2018 functions expanded, absorbed former (i)Library, (ii)Salaries & Benefits}
- Senate Advisory Committee <u>University Strategic Planning</u> <u>SACUSP</u>
   {formerly "Budget and Planning"--restructured Spring 2020}
- Senate Advisory Committee <u>Equity</u>, <u>Diversity</u>, and <u>Inclusion</u> <u>SACEDI</u>
- Senate Advisory Committee <u>Information Technology</u> SACIT
- Senate Advisory Committee <u>Student Course Feedback</u> <u>SACSCF</u>
- Senate <u>Faculty Review Standards</u> Committee <u>SFRSC</u>





SENATE ADVISORY

COMMITTEE ON ACADEMIC

POLICY

SACAP considers any matter relating to academic policy broadly defined



Pamela Phares
College of Nursing
Assistant Professor (Clinical)



## SENATE ADVISORY COMMITTEE ON IT

SACIT determines the impact of all the proposals to the Strategic Information Technology Committee on academic mission of the U.



Phoebe B. McNeally
Research Professor
Social and Behavioral Science
DIGIT Lab Director



SENATE ADVISORY
COMMITTEE ON EQUITY,
DIVERSITY AND INCLUSION

- leadership in promoting diversity
- forum for the exchange of ideas within the University



Christy Porucznik
Family & Preventive Medicine
Professor
Vice Dean for Faculty
Senate presidents 2021-22

ΓЕ





SENATE ADVISORY

COMMITTEE ON STUDENT

COURSE FEEDBACK

Develops a standardized
"Student Course Feedback
Instrument" and a
standardized "Course
Feedback Report" suitable
for use in all credit-bearing
courses at undergraduate
and graduate levels.



Chair: Jess Tidswell, Health Associate Professor (Clinical)



**∖TE** 

# SENATE ADVISORY COMMITTEE ON UNIVERSITY STRATEGIC PLANNING

- Collaborates with University administration, represent faculty views in academic and budget planning.
- Identify and address strategic issues to the Academic Senate



Sonia Salari Family & Consumer studies Professor Senate past-president





## SENATE FACULTY REVIEW STANDARDS COMMITTEE

Provides guidance to the Senate and University administration on faculty performance reviews and evaluation practices.

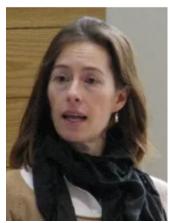


Timothy Brusseau
College of Medicine
Professor Health and Kinesiology
Department Chair



# SENATE COMMITTEE ON ACADEMIC FREEDOM AND FACULTY RIGHTS

SCAFFR informs the Academic Senate about academic freedom, faculty rights, and grievances



Helene Shugart
Humanities
Professor
Associate Dean of Graduate School



#### SENATE PERSONNEL AND ELECTIONS COMMITTEE

Makes nominations for elections of members of standing committees of the Senate and other Senate committees



Ken Monson
College of Engineering
Associate Professor





# SENATE CONSOLIDATED HEARING COMMITTEE

SCHC reviews grievances and complaints involving University of Utah faculty members, including appeals related to RPT decisions.

Hearing Panel Chairs appointed as needed by the senate president



## **Senate Committees**

Special Committees (i.e., ad hoc or task force)
Policy 6-002

Temporary, limited specific purpose Senate Committees are called Special Committees.

- Senate initially authorizes
- Senate Executive Committee approves membership, leadership, and committee charge
- Periodic & final report to SEC and ultimately to Senate -often with specific proposals

Some recent examples ....



# **Special Committees**

(i.e., ad hoc or task force)

Policy 6-002

Continued

#### Recent Examples

- Centers, Institutes, and Bureaus #2 (2017)
- Student Role in RPT (2019-2020)
- Career-Line Faculty parental leave benefit (2019)
- COVID-19 Special Committee (urgent actions on behalf of SEC or Senate during pandemic (2020-2022)
- Honorary Degrees (2016)
- Campus Sexual Assault (2015-2016)
- Learning Outcomes Assessment (2015-2017)
- Safety of Minors (2015)





## Senate Executive Committee SEC

#### Does

- Review documents and listen to presentations on all proposals & reports
- Assure compliance & readiness for Senate
- Recommend corrections & improvements & alert about likely areas of Senate concern
- Place items on Senate agenda -- either "Consent," "Debate" or "Information & Recommendations"

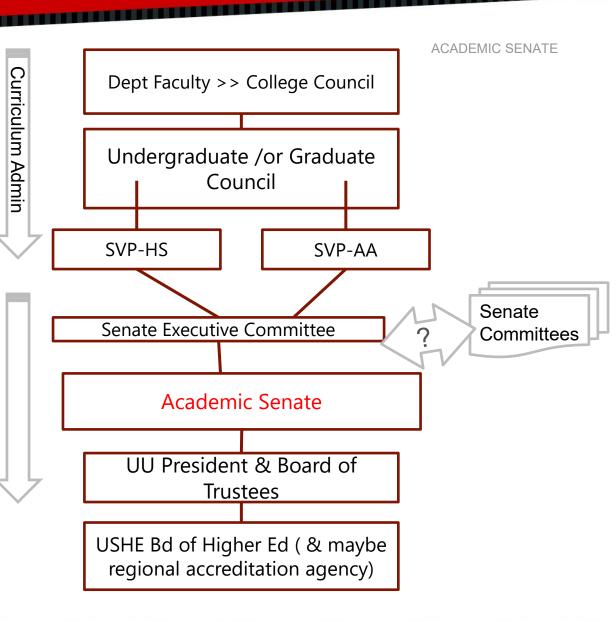
#### Does <u>Not</u>

 Final Approval of most proposals (except summer interim authority).



# Example of Workflow/ approval process

E.g., New Degree





# Senate Agenda Items

Some topics are directed, by policy, to go to the Senate debate, consent, or information calendar. For others, SEC makes that determination.

#### **Debate Calendar**

- Academically significant
- Are in very late stages
  - Typically, next go directly to U-Pres & Bd of Trustees
  - Vetted by many different committees & administrators before Senate
  - Vetted by Executive Committee
- Most are very good
  - Some are, and should, be expedited
  - Some controversial/ inaccurate/ have unintended consequences

#### Be prepared – Read materials – You will vote

- Executive Committee report, Executive Committee Senators
- BoardDocs Agenda packets, talk to colleagues



# Senate Agenda Items Intent Calendar

- Intent Calendar items do not get a Senate vote
- These go to the <u>next Senate meeting</u> on the Debate Calendar for a vote
- Part of the Senate agenda that presents proposals for an initial discussion
- Used for more in-depth issues
- Proposals that need to be brought to constituents for feedback
- If 2/3<sup>rd</sup> of the Senate voting members agree, items placed on the Intent Calendar can be moved to that meeting's Debate Calendar for an immediate vote.





# Senate Agenda Items Consent Calendar

- Routine or non-controversial matters that require a vote
- SEC determines placement on this calendar
- Single Senator may request an item be moved to Debate Calendar
- 2020 COVID-19 special procedures = SEC assigning more items to Consent instead of Debate, for meeting efficiency



# Senate Agenda Items Information and Recommendations Calendar

- Presented for information to Senate members and their constituencies (faculty, students, deans)
- No vote of approval is required
- "Recommendations" are invited and taken seriously

University Regulations items
– SEC chooses



# Virtual Meeting Procedures

- More liberal use of consent calendar
- 2. Handle routine informational items by written submission
- 3. Require presenters to submit one-slide summary of proposal; minimal oral presentation; respond to questions (encourage pre-meeting contacts via Jane Laird)
- Senate President Elect Harriet Hopf will operate slide sharing



## **Benefits of Virtual**

- International, Asia Campus
- Travelers
- Accessibility work/family, disabilities
- Efficiency
- Speaking up and getting involved\*
- Names to faces, rename 'Senator'
- Less pollution and parking issues
- In person events to allow for friendships, bonding



ACADEMIC SENATE

# **BoardDocs and Virtual Voting**

All materials will be publicly available on **BoardDocs** platform

#### Zoom meeting procedures

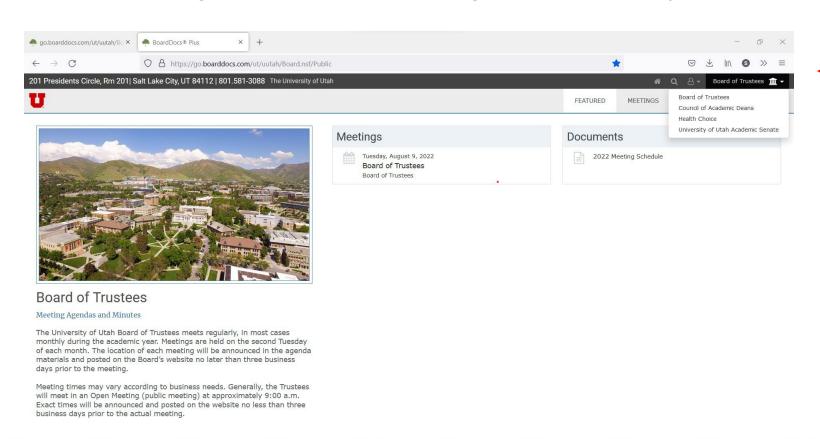
- 1. Register for zoom info (Jane Laird invites you via meeting notice email)
- **2. Meeting recorded** for minutes, attendance
- 3. Mute unless speaking
- **4. Rename** by putting "Sen" in front of your name
- **5.** Raise virtual hand using Zoom reactions feature
- **6. Chat** is not for motions, seconds not captured by recording
- 7. Let Jane Laird know if you will be absent.
- 8. Arrange a substitute



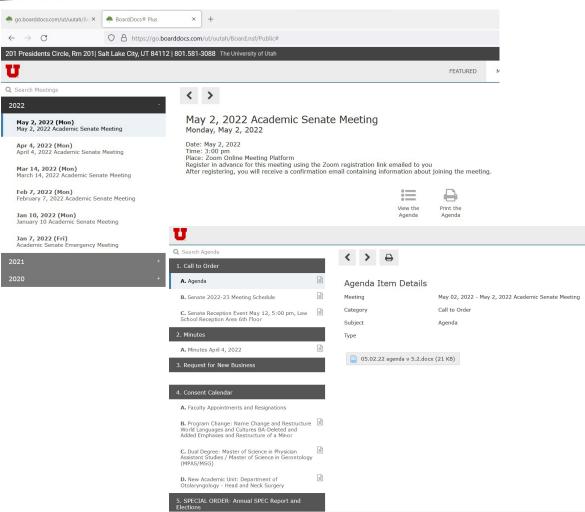
## **BoardDocs**

#### https://go.boarddocs.com/ut/uutah/Board.nsf/Public

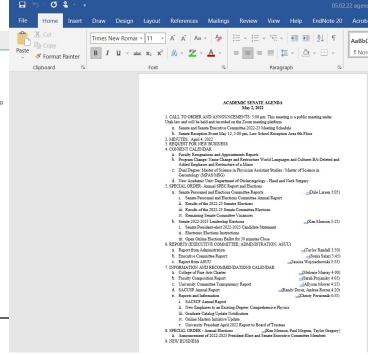
No sign-in needed; Senate meetings and materials are public







#### ACADEMIC SENATE





ACADEMIC SENATE

# Academic Senate Orientation 2023-2024

#### More information:

- Jane Laird or Mike Braak in Senate Office
  - https://academic-senate.utah.edu/contact-information/
- Current Senate Officers
  - https://academic-senate.utah.edu/executive-committee-membership/
- Senate Website
  - https://academic-senate.utah.edu/
- Board Docs site— agenda materials

https://go.boarddocs.com/ut/uutah/Board.nsf/Public#