Academic Senate Orientation
2023-2024

Shanti Deemyad, Senate President
Harriet Hopf, Senate President – Elect
Sonia Salari, Past President
Paul Mogren, Senate Parliamentarian
Allyson Mower, Senate Policy Liaison
Jane Laird, Senate Secretary
Mike Braak, Senate Operations Coordinator
Agenda

- Welcome and Introductions (Shanti Deemyad, 5 min)
- History of the Senate (Allyson Mower & Paul Mogren, 10 min)
- Shared Governance (Shanti Deemyad, 5 min)
- Regulations & Policy (Allyson Hicks 5 min)
- Senate Committees (Shanti Deemyad, 5 min)
- Process of the Senate + Q&A (Shanti Deemyad, 15 min)
- Mtg. Procedures for AY 23-24 (Shanti Deemyad, 5 min)
Welcome & Introductions

- **Academic Senate** not a Faculty Senate – reminder
- Important part of process, **not the final say** in matters
- First full Senate Meeting **Aug 28th** – Visit Website

Senate Past President Meeting Summer 2023
The Academic Senate is a pillar of shared governance

Shared governance → Shared responsibility, accountability and partnership

- Listen
- Inform
- Be the voice of our constituents
History of the Senate

• **When Rights Clash: Origins of the University of Utah Academic Senate, 2014**
  – By Allyson Mower & Paul Mogren (Marriott Library)
  – How the U came to have an Academic Senate
  – Guide to U of U’s modern shared governance system. [https://whenrightsclash.lib.utah.edu/](https://whenrightsclash.lib.utah.edu/)
History of Senate

• When Rights Clash:
• 100 Years Event – 1914 -2014.
History of The University of Utah & Senate

- “University of the State of Deseret” (1849-1892)
  - Deseret General Assembly Ordinance 1849
  - Chancellor, 12 “Regents” approved by DG-Assembly
  - “Board of Regents/ Regency” powers as “Trustees”:
    - employ “professors & teachers”
    - make bylaws
    - approve transactions– stock library
    - establish branches throughout State of Deseret
      (higher & public ed) ??

- Next= 1849 Ordinance, first Annual Catalogue 1868-69
AN ORDINANCE incorporating the University of the State of Deseret.

Sec. 1. Be it ordained by the General Assembly of the State of Deseret: That a University is hereby instituted and incorporated, located at Great Salt Lake City, by the name and title of the University of the State of Deseret.

Sec. 2. The powers of the University shall be vested in a Chancellor and twelve Regents; the number of which Regents may be increased when necessary, who shall be chosen by the joint vote of both Houses of the General Assembly, and shall hold their office for the term of four years; and until their successors are qualified.

Sec. 3. The Chancellor shall be the chief executive officer of the University, and chairman of the Board of Regents.

Sec. 4. The Chancellor and Board of Regents are a body corporate, to sue and be sued; to act as Trustees of the University, to transact, or cause to be transacted, all business needful to the prosperity of the University in advancing all useful and fine arts and sciences; to select and procure lands; erect and purchase buildings; solicit donations; send agents abroad; receive subscriptions; purchase books, maps, charts, and all apparatus necessary for the most liberal endowment of any library, and scientific institution; employ professors and teachers; make by-laws, establish branches of the University throughout the State; and do all other things that fathers and guardians of the Institution ought to do.

Sec. 5. The Chancellor and Regents may appoint a Secretary, and define his duties.
ACADEMIC SENATE

HOLINESS TO THE LORD!

FIRST ANNUAL CATALOGUE

OF THE

Officers and Students

IN THE

UNIVERSITY OF DESERET.

FOR THE

ACADEMICAL YEAR 1868-9.

Printed at the

Deseret News Office, Salt Lake City.

1869.
History of The University of Utah & Senate

Faculty Governance Timeline (U-Deseret & early UU)

- **1850**: First faculty hired by & “at will” of Regency
- **1885**: President organizes Faculty to help govern
- **1890**: Regency allows President to “select & recommend” faculty. Faculty draft bylaws.
- **1892**: Rename – “U of Utah” (in Utah Territory)
- **1893**: Faculty ranks, & right to petition on firings
- **1907**: Regency bans outside faculty employment
- **1910**: President bans professors from political office
- **1913**: Faculty petition to establish tenure

*Next --- firings & resignations >> national news – AAUP!!*
History of The University of Utah & Senate

Faculty Governance Timeline (early UU)

- **1915**: President fires 4 professors, 14 resign in protest
- National news - New AAUP’s 1915 Inquiry
  - *Aftermath*:
    - Regents create Faculty Relations Committee; Faculty create Administrative Council (precursor to Faculty Senate) & first Appointments Committee
    - 1916: Tenure codified
    - Faculty add student ASUU rep ex officio Administrative Council

Next --- AAUP Report 1915, Faculty Relations Committee Roster
10 AMERICAN ASSOCIATION OF UNIVERSITY PROFESSORS

spoken in a depreciatory way about the University before his classes, and that he has also spoken in a very uncomplimentary way about the administration.

The four following acts are therefore regarded by President Kingsbury as among the proper grounds for public charges, followed by dismissal: (a) "speaking in a very uncomplimentary way about the administration;" (b) "speaking very disrespectfully of the Chairman of the Board of Regents;" (c) "speaking in a depreciatory way of the University before classes;" (d) "working against the administration." The last mentioned charge appears to the Committee to be of a greater significance than the first three, and is dealt with separately below, under the head of "Truth of Principal Charge." With regard to the other three charges, the Committee has attempted to ascertain more precisely the nature and occasions of the expressions used by Messrs. Wise and Knowlton, which are set down by the President as reasons for dismissing these professors.

(a) President Kingsbury was asked to inform the Committee as to the nature of Mr. Wise's uncomplimentary references to the University administration, and to state whether these references were made in private conversation or on a public occasion. Dr. Kingsbury replies that the expressions complained of were "statements as to the unfitness of the President for his position;" and that "it is not claimed that the uncomplimentary references were made in public, but they were made freely and without reserve." Mr. Wise, however, states that he never categorically declared Dr. Kingsbury to be unfit for his position, though he has in private talk made criticisms of the President and of several of his official acts and policies. "In departmental matters," Mr. Wise writes, "I have frequently differed from Dr. Kingsbury. I have opposed the policy which regulated the number of teachers by the plans of the President of the University and not by the number of students to be helped. Another 'policy' I have fought is that of keeping Germanics and Romance in one depart-

JULY, 1915
BOARD OF REGENTS.

WILLIAM W. RITER, Salt Lake City, term expires 1919.
WALDEMAR VAN COTT, Salt Lake City, term expires 1919.
ANTHON H. LUND, Salt Lake City, term expires 1919.
JOSEPH T. KINGSBURY, Salt Lake City, member ex officio.
RICHARD W. YOUNG, Salt Lake City, term expires 1917.
WILLIAM N. WILLIAMS, Salt Lake City, term expires 1917.
MRS. BELLE ANDERSON GEMMELL, Salt Lake City, term expires 1919.
WILLIAM W. ARMSTRONG, Salt Lake City, term expires 1919.
GEORGE W. MIDDLETON, Salt Lake City, term expires 1917.
HENRY H. ROLAPP, Salt Lake City, term expires 1919.
DAVID MATTSON, Salt Lake City, member ex officio.
GEORGE C. WHITMORE, Nephi, term expires 1917.
ERNEST BAMBERGER, Salt Lake City, term expires 1917.
NATHAN T. PORTER, Centerville, term expires 1917.

OFFICERS OF THE BOARD.

Chairman,
WILLIAM W. RITER.
Secretary,
DAVID R. ALLEN.
Treasurer,
EDGAR S. HILLS.

COMMITTEES OF THE BOARD.

Executive Committee:
RICHARD W. YOUNG, Chairman.
WALDEMAR VAN COTT, WILLIAM W. ARMSTRONG
WILLIAM N. WILLIAMS, ERNEST BAMBERGER

Faculty Relations Committee:
WALDEMAR VAN COTT, Chairman.
RICHARD W. YOUNG, WILLIAM W. ARMSTRONG
WILLIAM N. WILLIAMS, NATHAN T. PORTER
History of The University of Utah & Senate

Faculty Governance Timeline (post-WWII U of U to present)

- **1947:** Faculty Council replaces Administrative Council
- **1968:** Faculty Council voting rights of research faculty, & students
- **1970:** University Senate replaces Faculty Council. New college council system. Statewide= new USHE & Regents. UU Governance structure = State-wide Board of Regents, UU Institutional Council/Board of Trustees.
- **1987:** Academic Senate replaces U- Senate. Chair= Provost/VP-AA
- **1990-1994:** Senate leader changes from Provost/VP to appointed & then elected faculty member, Chair re-titled to “Senate President”
- **2014-2016:** Career-line faculty voting members Senate & Committees, & Presidency (joining Tenure-line, including Library Faculty). Staff & Academic Advisor reps as ex officio.

Next – Overview of Modern Senate, Committees, Process
Next:

- Broad Overview of the Senate in Utah’s Shared Governance System
- Types of Regulations & Role of Senate
- Senate Committees
- Process of the Senate + Q&A
Shared Governance
Faculty Rights & Responsibilities in University Governance

• Authority to **legislate on matters of education policy**

• Right to **participate in decisions relating to the general academic operations** of the University (including budget decisions and administrative appointments)

• Right to a **meaningful role in the governance** of the University of Utah.
“Academic Governance” Policy 6-001

Academic Decision-making Structures
(parallel roles of faculty, student bodies, and administrative officers)

- **Department** or “academic unit”: Faculty & Committees (department chair)
- **College Council & Committees**: elected faculty & student Senators (college dean)
- **University-wide Committees** (administrators as ex officio members)
- **Undergraduate & Graduate Councils** (CAD-Council of Academic Deans)
- **Academic Senate, Senate Executive Committee** (SEC or EC) & **Senate Officers** (UofU President, SVPs, AVPs are members)
- UofU Trustees, UCFSL, USHE Board of Regents
Types of University Regulations

- Federal Law
- Utah State Law
- Utah Board of Higher Education Policies/ Administrative Rules
- Policy
- Rule
- Procedure
- Guideline

A general statement addressing governance, philosophies, principles or broad concepts inherent in carrying out the missions of the University.

Establishes the steps necessary to appropriately and uniformly perform a task to carry out the external business or internal activities of the University.

Either a general statement governing university operations or may provide interpretive direction of a University policy.

Practical information or other guidance that may be useful to persons in carrying out their individual responsibilities in accordance with University regulations.
Role of Academic Senate

**Policy that directly or significantly affects the carrying out of the University’s academic missions**
- Presented to Academic Senate Executive Committee for assignment to full Academic Senate

**Policy that does not directly or significantly affect the carrying out of the University’s academic missions**
- Assigned to Debate Calendar, requires full Senate Approval

**Rule that directly or significantly affects the carrying out of the University’s academic missions**
- Assigned to Information Calendar, does not required full senate approval

**Rule that does not directly or significantly affect the carrying out of the University’s academic missions**
- Assigned to Debate Calendar or Information Calendar, as determined by Executive Committee
- Not assigned to full Academic Senate
Academic Senate and Committees
Policy 6-002

Senate Composition

- **Voting Members** (elected by constituents):
  - **104 faculty**: 19 Career-Line, & 85 Tenure-Line proportionally representing & elected by respective colleges / areas.
  - **20 students**, one per college/area (18), ASUU Pres, ASUU Appointee
  - **2 deans** elected by academic deans

- **Senate Officers**
  - President, President-Elect, Past-President (elected)
  - Parliamentarian, Policy Liaison (appointed)
  - Senate Secretary (staff)
Senate Composition Continued

- **Ex officio positions** non-voting, but right to attend, motion & discuss
  - University President
  - SVPs and AVPs: Academic Affairs, Health Sciences
  - Academic Deans (except 2 elected voting deans)
  - Academic Advisor representative
  - UofU Staff Council (UUSC) representative
Senate Responsibilities
Policy 6-002

• “Act for the UU faculty in all matters of educational policy, including requirements for admissions, degrees, diplomas, certificates, & curricular matters involving relations between colleges or departments.”

• “receive & consider reports from all faculty committees, councils, departments, divisions, administrative officers, schools, colleges, faculties & libraries… & take appropriate action thereon within the scope of this authority.”
Senate Responsibilities
Continued

• Consider matters of professional interest & faculty welfare & make recommendations to U-President and other administrative officers

• Propose to Board of Trustees amendments or additions to University Regulations

• Receive notice of proposed faculty appointments & promotions, & resignations (object & investigate?)

• Advice on any matter referred by U-President
Faculty members are nominated by SPEC or SEC and elected annually by the Senate. Any students are appointed by ASUU. Any staff are appointed UUSC. Administration members are ex officio members of the Senate.

- **Senate Executive Committee SEC** (Chair is the Senate President)
- Others. (Chairs appointed by Sen. Pres. then ratified by SEC & the committee.
- Sen. **Personnel and Elections** Committee SPEC
- Sen. Committee on **Academic Freedom** and Faculty Rights
- Sen. **Consolidated Hearing** Committee (hearing panels)
Senate Committees:
Standing Committees Continued
Policy 6-002

- Senate Advisory Committee Academic Policy SACAP
  {2018 functions expanded, absorbed former (i)Library, (ii)Salaries & Benefits}
- Senate Advisory Committee University Strategic Planning SACUSP
  {formerly “Budget and Planning”--restructured Spring 2020}
- Senate Advisory Committee Equity, Diversity, and Inclusion SACEDI
- Senate Advisory Committee Information Technology SACIT
- Senate Advisory Committee Student Course Feedback SACSCF
- Senate Faculty Review Standards Committee SFRSC
SACAP considers any matter relating to academic policy broadly defined.

Phoebe B. McNeally
Research Professor
Social and Behavioral Science
DIGIT Lab Director

SACIT determines the impact of all the proposals to the Strategic Information Technology Committee on academic mission of the U.

Christy Porucznik
Family & Preventive Medicine Professor
Vice Dean for Faculty
Senate presidents 2021-22

- leadership in promoting diversity
- forum for the exchange of ideas within the University
Develops a standardized “Student Course Feedback Instrument” and a standardized “Course Feedback Report” suitable for use in all credit-bearing courses at undergraduate and graduate levels.
SENATE FACULTY REVIEW STANDARDS COMMITTEE
Provides guidance to the Senate and University administration on faculty performance reviews and evaluation practices.

Timothy Brusseau
College of Medicine
Professor Health and Kinesiology
Department Chair

SENATE COMMITTEE ON ACADEMIC FREEDOM AND FACULTY RIGHTS
SCAFFR informs the Academic Senate about academic freedom, faculty rights, and grievances

Helene Shugart
Humanities
Professor
Associate Dean of Graduate School

SENATE PERSONNEL AND ELECTIONS COMMITTEE
Makes nominations for elections of members of standing committees of the Senate and other Senate committees

Ken Monson
College of Engineering
Associate Professor
ACADEMIC SENATE

SCHC reviews grievances and complaints involving University of Utah faculty members, including appeals related to RPT decisions.

Hearing Panel Chairs appointed as needed by the senate president.
Senate Committees

Special Committees (i.e., ad hoc or task force)
Policy 6-002

Temporary, limited specific purpose Senate Committees are called Special Committees.

• Senate initially authorizes
• Senate Executive Committee approves membership, leadership, and committee charge
• Periodic & final report to SEC and ultimately to Senate - often with specific proposals

Some recent examples ....
Special Committees
(i.e., ad hoc or task force)
Policy 6-002
Continued

Recent Examples

– Centers, Institutes, and Bureaus #2 (2017)
– Student Role in RPT (2019-2020)
– Career-Line Faculty – parental leave benefit (2019)
– COVID-19 Special Committee (urgent actions on behalf of SEC or Senate during pandemic (2020-2022)
– Honorary Degrees (2016)
– Campus Sexual Assault (2015-2016)
– Safety of Minors (2015)
Senate Executive Committee SEC

• **Does**
  – Review documents and listen to presentations on all proposals & reports
  – Assure compliance & readiness for Senate
  – Recommend corrections & improvements & alert about likely areas of Senate concern
  – Place items on Senate agenda -- either “Consent,” “Debate” or “Information & Recommendations”

• **Does Not**
  – Final Approval of most proposals (except summer interim authority).
Example of Workflow/approval process

E.g., New Degree
Senate Agenda Items

Some topics are directed, by policy, to go to the Senate debate, consent, or information calendar. For others, SEC makes that determination.

Debate Calendar

- Academically significant
- Are in very late stages
  - Typically, next go directly to U-Pres & Bd of Trustees
  - Vetted by many different committees & administrators before Senate
  - Vetted by Executive Committee
- Most are very good
  - Some are, and should, be expedited
  - Some controversial/ inaccurate/ have unintended consequences

Be prepared – Read materials – You will vote
- Executive Committee report, Executive Committee Senators
- BoardDocs Agenda packets, talk to colleagues
Senate Agenda Items

Intent Calendar

- Intent Calendar items do not get a Senate vote

- These go to the next Senate meeting on the Debate Calendar for a vote

- Part of the Senate agenda that presents proposals for an initial discussion

- Used for more in-depth issues

- Proposals that need to be brought to constituents for feedback

- If 2/3rd of the Senate voting members agree, items placed on the Intent Calendar can be moved to that meeting’s Debate Calendar for an immediate vote.
Senate Agenda Items
Consent Calendar

- Routine or non-controversial matters that require a vote
- SEC determines placement on this calendar
- Single Senator may request an item be moved to Debate Calendar
- 2020 COVID-19 special procedures = SEC assigning more items to Consent instead of Debate, for meeting efficiency
Senate Agenda Items
Information and Recommendations Calendar

• Presented for information to Senate members and their constituencies (faculty, students, deans)

• No vote of approval is required

• “Recommendations” are invited and taken seriously

• University Regulations items—SEC chooses
Virtual Meeting Procedures

1. More liberal use of consent calendar

2. Handle routine informational items by written submission

3. Require presenters to submit one-slide summary of proposal; minimal oral presentation; respond to questions (*encourage pre-meeting contacts via Jane Laird*)

4. Senate President Elect Harriet Hopf will operate slide sharing
Benefits of Virtual

- International, Asia Campus
- Travelers
- Accessibility – work/family, disabilities
- Efficiency
- Speaking up and getting involved*
- Names to faces, rename ‘Senator’
- Less pollution and parking issues
- In person events to allow for friendships, bonding
BoardDocs and Virtual Voting

All materials will be publicly available on BoardDocs platform

Zoom meeting procedures

1. Register for zoom info (Jane Laird invites you via meeting notice email)
2. Meeting recorded for minutes, attendance
3. Mute unless speaking
4. Rename by putting “Sen” in front of your name
5. Raise virtual hand using Zoom reactions feature
6. Chat is not for motions, seconds – not captured by recording
7. Let Jane Laird know if you will be absent.
8. Arrange a substitute
BoardDocs

https://go.boarddocs.com/ut/uutah/Board.nsf/Public

No sign-in needed; Senate meetings and materials are public
May 2, 2022 Academic Senate Meeting

Date: May 2, 2022
Time: 2:00 pm
Place: Zoom Online Meeting Platform

Register in advance for this meeting using the Zoom registration link emailed to you. After registering, you will receive a confirmation email containing information about joining the meeting.

Agenda Item Details

May 2, 2022 - May 2, 2022 Academic Senate Meeting

Category: Call to Order
Subject: Agenda
Type: 05.02.22 agenda v 5.2.docx (21 KB)
Academic Senate Orientation 2023-2024

More information:

– Jane Laird or Mike Braak in Senate Office
  • https://academic-senate.utah.edu/contact-information/

– Current Senate Officers
  • https://academic-senate.utah.edu/executive-committee-membership/

– Senate Website
  • https://academic-senate.utah.edu/

– Board Docs site—agenda materials
  https://go.boarddocs.com/ut/uutah/Board.nsf/Public#