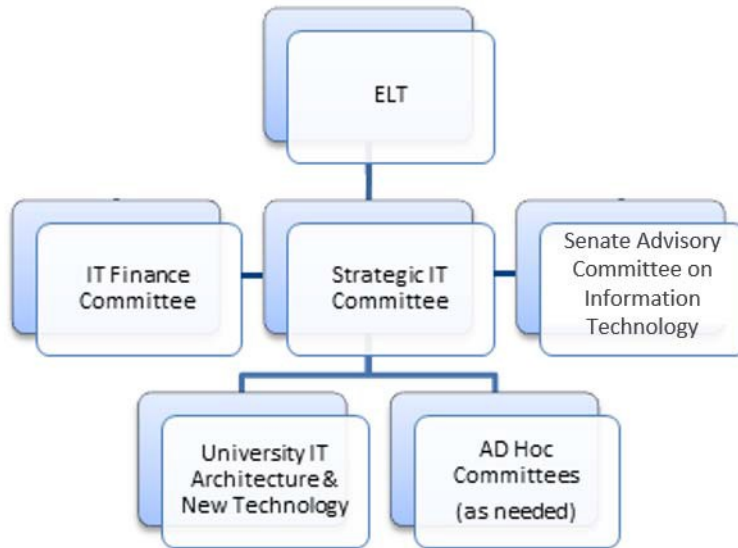


Request and Background

The Senate Ad Hoc Faculty IT Committee and the CIO, Steve Hess, request that the Senate approve a new Senate Committee: The Senate Advisory Committee on Information Technology (SACIT). This committee will work within the proposed IT-governance structure.

The proposed IT-governance model is as follows:



Proposed Charter for The Senate Advisory Committee on Information Technology (SACIT)

1.

The Senate Advisory Committee on Information Technology (SACIT) is a committee of the Academic Senate, and is covered by the policies covering such committees.

In order to ensure that the academic mission of the University is given a full hearing in the setting of IT policy and strategy, the SACIT is charged by the Senate of work with the Strategic IT Committee (SITC) (and the through the SITC and IT Finance Committee (ITFC)) to identify strategic issues in IT which have academic impact, and to advise SITC on how these issues should be handled. In addition, as the SACIT becomes aware of emerging issues and concerns about campus IT policy, strategy and practices, it will bring these to the attention of SITC and other administrative units as appropriate.

The SACIT is charged with reviewing all requests proposed to SITC in order to determine which have an impact on the academic mission of the university. When a proposal is judged to have no such impact, the SACIT will return it to SITC with a note stating that it has no academic impact. When a proposal is determined to have academic impact, the SACIT will engage in discussion with and make recommendations to the SITC on the proposal; in the course of such investigation, the SACIT has the right to consult with other units on campus, including SITC, to help it reach a conclusion. This conclusion will be reported to SITC.

The SACIT will have a total of 14 voting members as follows:

- i. 12 faculty members selected to provide wide and diverse representation of the academic interests of the campus. Membership will be drawn from faculty (tenure-line and career-line) who meet the qualifications for election to the Academic Senate. There will be a minimum of 3 tenure-line faculty and 3 career-line faculty on SACIT. In addition to the faculty members, the President-elect of the

Senate will serve as a non-voting *ex officio* member and provide a link between the SACIT and Senate Leadership. Potential faculty members of the SATIC will be vetted by the Personnel and Elections Committee (P&E) and the Senate Executive Committee (EC) to ensure that they meet the requirements for membership (listed below). The two committees will prepare a slate of candidates which is voted on by the Senate.

ii. There will be 2 voting student members, preferably 1 graduate student and one undergraduate student. Students are appointed for 1 year terms, but can serve up to 3 terms.

The SACIT reports to the Senate through the Executive Committee on a regular basis, and will provide an annual report to the Senate. As needed, the EC may ask the SACIT to provide reports to the Senate in addition to the annual report.

Selecting Members

Based on its experience this year, the existing committee has considered what is necessary for a functioning committee. We recommend that in determining who will serve on the Committee, the following should be taken into account.

1. Continuity of membership is important, as we learned working with the Security team. For this reason, we recommended 3 year terms, with the possibility of renewal.
2. Regular and reliable attendance is important for the work of this committee therefore, it is important to secure a commitment on the part of potential members to attend meetings regularly over the term of their appointment. (This does not mean attending every meeting, and we recognize that changes in appointment, life circumstances and so on cannot be foreseen, but willingness to make this commitment is necessary.)
3. Members are required to disclose any potential conflict of interest as specific cases arise; potential members should be informed of this and understand what it means. (For example, if there is a proposal about centralizing some aspect of IT which effects a member's unit directly, the member should disclose this.)
4. In choosing members, P&E and the EC should aim for a committee which (i) is broadly representative of the diversity of campus-wide academic interests (while it isn't necessary or even possible to appoint someone from every area, the Committee as a whole must have a good grasp of the needs of all the academic areas); (ii) has members who technically aware and appreciative of the role of IT in an academic setting (this does not mean that they must understand the nuts and bolts of the programs or equipment); (iii) are motivated to do the work of the Committee and to make a positive contribution to the integration of IT into the academic mission; finally, (iv) while this is more difficult to codify, it is crucial that members of the Committee understand the importance of working *within* a committee structure to make progress.

Getting Started

For the first year, the Ad Hoc Faculty IT Committee recommends that the following members be carried over from current ad hoc committee to the SACIT:

- Tom Cheatham
- Randy Dryer
- Mike Gardner
- Julio Facelli
- Pat Hanna
- Peter Jensen
- Nancy Lombardo

- Kim Martinez
- Jo Yaffe

P&E and the EC will appoint 1 additional faculty member, and 2 student members. The members (excluding the students whose terms will be 1 year) will be divided into 3 groups serving 1, 2 and 3 year terms respectively. All of the new members will be placed in the last group. The continuing members will distribute themselves among groups.

Recommendations for Membership:

To help with the selection of the additional members, the Ad Hoc Committee has compiled a list of potential members for future openings. It is, of course, the prerogative of the P&E and EC to do whatever it wants with this list.

Allyson Mower
Tony Ekdale
Jordan Gerton
David Temme
Lori Richards
Peter Alfeld
Richard Fowles
Robert Mayer
Russ Isabella
Sonia Salari
Melissa Lewis
Frances Fredrich

David Goldenberg, Dept of Biology (Volunteered)
Natalie Stillman-Webb, Dept of Writing and Rhetoric
Michael Dean, Dept of Pediatrics